

OCTOBER 6, 2018
MONTROSS FALL FESTIVAL
LOVE OUR TOWN

VENDOR APPLICATION

CONTACT NAME _____

BUSINESS NAME _____

ADDRESS _____

EMAIL _____ PHONE _____

DESCRIPTION OF PRODUCT(S) _____

Artisan/Misc. Vendor - \$50.00 for 12' x 12'

Spaces Needed _____ Fee Enclosed \$ _____

**** Please see attached letter for information on eligible items****

**PLEASE MAKE SURE YOUR EXHIBIT WILL FIT IN THE SPACE REQUESTED
TENTS MUST BE STAKED DOWN OR WEIGHTED FOR SAFETY IN THE EVENT OF WIND GUSTS**

Return Application and fee by September 21, 2018 to:

Town of Montross
P.O. Box 126
Montross, VA 22520

ALL FEES ARE NON-REFUNDABLE

Please call the Town Hall at 804-493-9623 if you have questions

SETUP: 8:00-9:30am

MAY NOT SET UP AFTER 9:30am AND MUST REMAIN SET UP UNTIL 4:00 pm

APPLICANT HEREBY RELEASES, FOREVER DISCHARGES, AND HOLDS HARMLESS THE TOWN OF MONTROSS, COUNTY OF WESTMORELAND, WESTMORELAND COUNTY MUSEUM, CARROT COTTAGE, RITE-AID, AND THEIR RESPECTIVE OFFICERS, EMPLOYEES, AGENTS, AND CONSULTANTS FROM ANY RESPONSIBILITY, PERSONAL LIABILITY, LOSS AND/OR DAMAGE IN CONNECTION WITH THIS FESTIVAL.

SIGNATURE OF APPLICANT _____ DATE _____

**MONTROSS FALL FESTIVAL
OCTOBER 6, 2018**

Vendor Rules & Regulations and Release

- Vendors are responsible for all booth set-ups and take downs. In the event the Vendor's part of a display or product causes harm or damage to another due to negligence on his/her part, the Vendor will be responsible for those damages.
- All vendor tents **MUST** be securely staked into the ground and/or weighted to prevent movement in the event of weather, i.e. wind, rain, etc.
- Vendors are responsible for the safety of all products being sold.
- Vendors must cooperate with the Festival Event Coordinators regarding the use of property, assigned spaces, etc.
- Vendors will park after unloading in designated vendor parking area.
- The Vendor shall maintain his/her space, activities, and business practices in compliance with all applicable local, state, and federal laws and regulations.
- Applicant hereby releases, forever discharges, and holds harmless the Town of Montross, County of Westmoreland, Westmoreland County Museum, Carrot Cottage, Rite Aid, and their respective officers, employees, agents and consultants from any responsibility, personal liability, loss and/or damage in connection with this festival.
- Vendor fees are payable in advance to the Town of Montross. All fees are non-refundable and due no later than September 21, 2018.
- Please return signed forms to:

**Town of Montross
PO Box 126
Montross, VA 22520**

I have read and agree to the above terms:

Vendor Signature _____

Printed Name _____ **Date** _____